

**Rideau Skating Club  
Board Meeting Minutes**

**January 9, 2008**

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**Attendees:**

Kathleen Hedley, Marietta Massart, Angela Justason, Robyn Hopkins, Kim Taplin, Andrew Bestwick, Steve Welchner, Sue Wildey, Tricia Scott.

**Absent:**

Kim Stewart, Cathy Glavine, Katrina Millard-Vanluven

**1. Approval of January 9, 2008 Agenda: Kathleen**

- *Approved by Board*

**2. Approval of December 5, 2007 Minutes: Kathleen**

- *Approved by Board*

**3. Financial Report: Marietta**

- RSC financial situation still remains in a positive position.
- Balance Statement to Skater were provided to all coaches for distribution for period ending January 6<sup>th</sup> 2008. Balances owing are expected to be paid and cleared by January 31<sup>st</sup> 2008.

**4. Registrar's Report: Kathleen**

- Nothing to report at this meeting.

**5. Publicity Report: Sue**

- Remaining pictures from the Family Skate with Santa are forthcoming.
- Given a few vacancies in Canskate sessions, 'full' notice on website will be removed.
- Other website updates: addition of dance and skill patterns for skater's use.
- Discussion re: contacts with Ottawa South Weekender.

**Action Plan:**

- *'Full' notice on website will be removed re Canskate sessions.(Sue)*
- *Check phone and update message if necessary re: Canskate session (Trish/Cathy).*
- *Follow-up on contacts with Ottawa South Weekender (Sue/Kathleen).*

**6. Coach Rep Report:**

**Andrew**

- Clarification requested re: PA Credits. Marietta clarified rates for Pas:
  - Adult - \$10
  - Senior – 12 & over - \$8
  - Senior – Under 12 - \$5
  - Intermediate - \$5
  - All Junior - \$3
  - All first year PAs - \$3
- Marietta provided details on Seminar with Manon Perron, which is to be held, Friday, February 22<sup>nd</sup> at Leitrim. Ice is booked from 8:30 to 4:30, with the meeting room booked from 8:30 to 1:30, and the hall booked from 11:30 – 4:30.

**7. Special Events:**

**Kim Taplin**

- Xmas family Skate: Positive feedback received respecting Family skate; well-organized by coaches Brandi & Josee, and general consensus that a similar event is a good option for next year.
- End of Year Event: Discussion re: options for both Canskaters and Test stream.
- Re: last day of Canskate sessions in March – noted that information should go out to each Canskater respecting next year's registration.

**Action Plan:**

- ***Kim T. to discuss Canskate and Test stream options further with Josee and Brandi. Will present ideas and budget at next meeting.***
- ***Information package or sheet needs to be prepared for distribution at the end of the Canskate sessions (Cathy)***

**8. Other Business:**

**a. Skater Recognition Policy:**

- Discussion re: application of policy.
- Discussion re: estimates for financial purposes of those Rideau members who may proceed to trillium or Winter games.

**Action Plan:**

- *Coaches' Representative will notify Marietta of the number of skaters attending Trillium and Winter games to update the budget accordingly.*

**b. EOSIC Send-off & Sleep-Over:**

**Kathleen**

- EOSIC send-off will be held this year preceding the sleepover on February 8<sup>th</sup>, 2008.

**Action Plan:**

- *Kathleen will organize and provide details.*

**c. Taxes:**

**Robyn**

- CRA has contacted the Club requesting the filing of corporate tax returns for the past five years.

**Action Plan:**

- *Robyn to complete the Returns*
- *Marietta to provide Robyn with a copy of the last 5 years' financial statements.*
- *Kathleen to provide copy of the AGM minutes from 2006-2007 to identify Club officers.*
- *Filing of Corporate Tax Return to be added to list of responsibilities of Treasurer.*

**Meeting Adjourned – Next Meeting Wednesday, Feb. 6, 2008 @ 7:15 pm**