

Meeting Minutes Rideau Skating Club

Date: March 7, 2007

Attendees:

Kathleen Hedley, Angela Justason, Marietta Massart, Robyn Hopkins, Kim Stewart, Cathy Glavine, Steve Welchner, Sue Wildey, Kim Taplin and Katrina Millard,

1. **Approval of March 7, 2007 Agenda: Kathleen**
Approved by Board
2. **Approval of February 7, 2007 Minutes: Kathleen**
Approved by Board

Skater Recognition Policy

Task:

- **Kathleen will redraft the policy with an annual support limit, and bring back to the Board for final approval at May's meeting.**

3. **Financial Report: Marietta**
The club continues to forecast a positive return for the season.

The Board examined the current policy that addressed the level of Reserve the club should retain. The policy that was last updated in 2004-2005 season read that the club should retain a reserve of 60% on any given years operating expenses. Over the last two seasons and particularly in this season the club has taken on larger amount of expense due to extra night of skating and extending the season to April 30th, however in doing so the registration fees have increased minimal as the Board always prices it's programs on a balanced budget approach therefore not adding to the reserve but instead attempting to keep the cost of skating as low as possible for our skaters. The reserve to date is substantial and it is felt there is not a need to increase revenue to build an even larger reserve.

The following change was made to the Reserve policy and accepted by all Board members.

The Rideau Skating club will retain a Reserve of 50% of all Critical Operating Expenses. Critical Operating Expenses are those expenses that are necessary to run the club and it's programs, but excludes extras such as Ice Shows, Fun Days, Seminars, etc.

Marietta advised that RSC statements will be sent out mid March and a final bill at the end of March.

Task:

- **Marietta will research the Federal Sports Tax Credit and provide more information for May's meeting.**
- **Given the positive financial forecast, board members are asked**

to send any ideas of items that might be purchased and benefit the Club over the long term to Kathleen

- Kathleen will prepare a list of items, which require purchasing. The Board will prioritize at the March or April Meeting.
 - New Signs

4. **Treasurer's Report: Robyn**

No report for this meeting..

Task:

- Robyn will provide a report on Training Ice use by members in April.

5. **Registrar's Report: Cathy**

Refund Policy is ongoing.

Task:

- Board to review Refund Policy and forward any comments to Angela for final approval at May's meeting.

6. **Marketing & Publicity Report: Sue**

Task:

- Sue will compose a list of competitions that should be publicized and bring back for Board approval at next meeting.

7. **Ice Show: Kim**

Kim T. updated everyone with the progress to date for the Ice Show, Jan has agreed to be the coach's rep for the show until March 10th Skate Canada has approved the Ice Show.

Cathy showed the Board a sample of all the costumes she has been working on. The Board is very happy with the designs.

Each skater will be allowed to purchase up to 4-tickets per show.

Task:

- Kim T. will contact volunteers individually to help with both rehearsal and they day of the event.
- Sue will take care of the publicity for the show.
- Kathleen will approach companies for donations to the show.

8. **Coach Rep Report: Katrina**

Seminar with Manon Perron was a great success. Job well done!

Canskaters that wish to transfer to Special Junior and skate at Leitrim for the month of April will be consider Guest Skaters and will be charged accordingly.

Task:

- Katrina will communicate with the other coaches to advise them that Guest Skate forms must be filled out and money collected.

9. **Other Business:**

Section AGM Meeting is May 6, 2007 in Kingston. Kathleen will provide more information as it becomes available.

Task:

- Kathleen will draft a general list of criteria to qualify for the Canskate Rep position and obtain coaches approval and recommendations.
- Kathleen will work on Constitution due at the end of March

Meeting adjourned – Next Meeting March 7, 2007 @ 7:15 p.m.