

## **Meeting Minutes Rideau Skating Club**

**Date:** January 10, 2007

**Attendees:**

Angela Justason, Marietta Massart, Robyn Hopkins, Kim Stewart,  
Cathy Glavine, Steve Welchner, Sue Wildey, Kim Taplin and Katrina Millard,

1. **Approval of January 10, 2007 Agenda: Angela**  
Approved by Board
2. **Approval of December 6, 2007 Minutes: Angela**  
Approved by Board
3. **Financial Report: Marietta**  
Marietta reviewed financial forecast. Overall forecast is approximate profit of \$5,000.00.  
**Task:**
  - **Marietta will research the Federal Sports Tax Credit and provide more information for May's meeting.**
  - **Given the positive financial forecast, board members are asked to send any ideas of items that might be purchased and benefit the Club over the long term to Kathleen**
  - **Kathleen will prepare a list of items, which require purchasing. The Board will prioritize at the March or April Meeting.**
    - **New Harness**
4. **Treasurer's Report: Robyn**  
Robyn received from Carole Johnson the EOS Levy forms, which she will complete and send payment based on number of Canskaters and Starskaters registered.  
**Task:**
  - **Cathy will confirm numbers to Robyn**
  - **Robyn will provide a report on Training Ice use by members in April.**
5. **Registrar's Report: Cathy**  
Refund Policy is ongoing.  
**Task:**
  - **Angela & Katrina will draft a more comprehensive Refund Policy for both the Canskate & Test Stream brochures and report back at the next meeting**
  - **A new paragraph will be added to the Canskate brochure regarding allocation of coaching time in the Canskate program.**

6. **Marketing & Publicity Report: Sue**

Sue presented a logo, which was agreed to by all Board Members in attendance.

Board Members also agreed that the Board would absorb the cost of one demo jacket at a cost of \$180.00 in order to be certain that the design will be suitable for the Club.

Board Members also agreed that the Board would absorb the cost difference of \$60.00 for the extra charge to order a boy's jacket.

It was agreed that PA credits would not be permitted to pay for the skater's jacket; however if a skater wishes to receive payment at the end of March for PA credits, the Treasurer will then issue a cheque.

**Task:**

- **Sue will order a jacket demo**

7. **Ice Show: Kim**

Saturday, January 13<sup>th</sup> from 10:00 – 10:50 a.m. auditions will be held. An amended schedule will be sent to all skaters advising of audition time, etc.

**Task:**

- **Kim T. will review ice time requirements for ice that has been booked in March, and will be advised by mid February if there is any ice time that is not needed.**
- **Marietta will post on the web a notice about returning Canskate forms for the ice show, Cathy will send out a bulk email and Angela will post a notice on the bulletin board to remind parents that the forms are due back.**
- **Kim T. will post a sign-up list for volunteers, which will include a break down of what the requirements are for each duty.**
- **Kim T. will work with coaches to prepare a budget for the Ice Show.**
- **Kim T. will compose a list of items required for the show. This list may be beneficial as family members may be able to donate or assist in obtaining items that are needed for the show.**
- **Sue will take care of the publicity for the show.**
- **Kathleen will approach companies for donations to the show.**

8. **Coach Rep Report: Katrina**

Jan has spoken to Manon Perron (Joannie Rochette's coach) regarding holding a skating clinic at our club, but no cost or date have been determined at this time.

**Task:**

- **Katrina will provide more information when it comes available.**

Katrina has a list of volunteers to play music during Test Days. A group will be trained and the volunteers will work in pairs during Test Days.

9. **Skater Recognition Policy**

Angela suggested and the Board approve changing the name of the Skater Recognition Policy to "*Skater Recognition & Support Policy*".

All Board Members in attendance were in favor of accepting the proposed changes to the Skater Recognition & Support Policy from Katrina's recommendation, and it was agreed that these changes should be incorporated within the existing policy.

**Task:**

- **Action Item for February's Meeting – we will require someone to volunteer to redraft the policy with proposed changes and bring back to the Board for final approval.**

10. **Other Business:**

EOSIC send off party/potluck has been booked for Saturday, February 3<sup>rd</sup> from 6:00 to 8:00 p. m. at the North Gower Bowling Lanes.

**Task:**

- **Angela will post a notice that the RSC Sleepover has been cancelled.**

Angela received the Awards Package and is meeting this weekend to discuss skaters' awards.

**Meeting adjourned – Next Meeting February 7, 2007 @ 7:15 p.m.**