



Board Meeting Minutes

May 28, 2009

Attendees:

Angela Justason, Robyn Hopkins, Kim Stewart, Cathy Glavine, Donna Johnston, Dan Gray, Mary Lou Mulvey, Dominique Loftus, Brandi Young

Absent:

Peggy Austen, Denise Dziubaniuk

Approval of May 28, 2009 Agenda:

- *Approved by Board*

Approval of April 8, 2009 Minutes:

- *Approved by Board*

President's Report:

Angela

Angela welcomed all new and returning members to the first meeting with the new 2009/2010 RSC Executives.

ACTION PLAN:

- **2009/2010 Season – Angela will prepare a calendar, so that all RSC policies will be reviewed and updated if necessary next season.**

Financial Report:

Robyn

Robyn updated the Board on the Club's financial status, and advised that there are currently ten outstanding accounts, which she will focus on resolving.

The Club has received four requests for refunds of credits due to members moving away or leaving the club to attend University.

- ***Board approved to refund all four requests.***

The QuickBooks Pro 2009 has been purchased by the Club and will be accessed by three users.

Robyn will advise individual Board members if she requires any additional information for the 2009/2010 budget.

ACTION PLAN:

- **Donna will ensure the spreadsheet for skater levels is up to date and will forward to Brandi.**

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Registrar's Report:

Cathy

The Ice Allocation Committee will meet over the summer and will include the following representation – Registrar, President, Vice-President, Finance and Coaches Rep. Ice allocation is expected to remain the same, although the definitions of levels may have to be reconsidered. Also the 12.5% ice increase from the City of Ottawa may need to be taken into consideration when setting the registration fees for 2009/2010.

The Board will also pursue the possibility of acquiring extra ice during the months of May & June at Leitrim.

Discussion was held with regards to the email address the Club is currently using and the difficulty in retrieving emails.

- ***Board approved to change email address to "gmail"***

Action Plan:

- **JUNE 2009** – Add non refundable Skate Canada fee to new 2009/2010 registration form.
- Coaches required a StarSkate list after registration is completed to review each session and ensure that there are not too many guest skaters invited.
- Cathy will change the Club's email address and provide Board members with details and password

Publicity Report:

Dan

Dan presented the flyer that will be circulated to promote registration with RSC, and will contact schools to assist with advertising.

Coach Rep Report:

Brandi

Brandi will canvas the coaches for their ice requirements and suggestions for ice allocation growth.

Special Events Rep:

Mary Lou

Mary Lou commented that the dress and skate sale during registration did not receive a lot of interest and perhaps we should consider a joint sale with another club.

ACTION PLAN:

- **Mary Lou will contact Zaiqing Meng about the possibility of posting photos of dresses that are available on the web.**

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Skater Development: Donna
No Report for May 28, 2009 Meeting.

Other Business: Board
Autumn Skate is September 17th – 20th and RSC will be running the music registration desk. Club volunteers are need.

Angela provided all Board members with the Rideau Skating Club 2009-2010 Board Structure detailing every member's position requirements.

Angela gave feedback on the City's review of the Facility Allocation Policy and will email all Board members a copy of the letter that was submitted on behalf of RSC to the City of Ottawa to ensure the interests of the figure skating community are recognized.

Board Meetings – the Board agreed to meet once a month every second Wednesday at 7:15 pm.

Action Plan:

- **Next Meeting** – Discuss Club's storage requirements.

Meeting Adjourned – Next Meeting To Be Determined