

*Rideau Skating Club  
Board Meeting Minutes*

*December 10, 2008*

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Attendees:

Angela Justason, Marietta Massart, Cathy Glavine, Dan Gray, Donna Johnston, Kim Stewart, Katrina Millard-VanLuven, Mary Lou Mulvey,

Absent:

Steven Welchner, Robyn Hopkins, Tricia Scott

Approval of December 10, 2008 Agenda:

- *Approved by Board*

Approval of November 12, 2008 Minutes:

- *Approved by Board*

Financial Report:

Marietta

Marietta reviewed the RSC Finances and confirmed that the Club remains in good standings.

There is one outstanding refund, which the Club will settle with the individual.

Registrar's Report:

Cathy

Cathy updated the Board that the software the Club is considering is not available for trial. The Board recommended that we contact other Clubs for their comments with regards to software.

Action Plan:

**JANUARY 2009** – Review Registration duties i.e. software requirements, so another person can assist with data entries.

**FEBRUARY 2009** – RSC would like to offer an info session to CanSkate parents informing them of the figure skating sessions offered.

**JUNE 2009** – Add non refundable Skate Canada fee to new 2009/2010 registration form.

Publicity Report:

Dan

Dan informed the Board that the Sectional write-up will be published in next week's Manotick Messenger.

Alan Dean took pictures of the skaters November 29<sup>th</sup>. All photo orders are now due back to Alan Dean, which Dan will collect and deliver.

There is still more work required on the bulletin boards, which Dan will tend to once time becomes available.

Coach Rep Report: Katrina  
Katrina advised the coaches are pleased that all sessions are running well.

The coaches have concerns about the extreme cold in the rink and recommend the Board write a letter of concern to the City.

Katrina requested on behalf of RSC coaches that the Club provide reimbursement to coaches of costs associated with professional development and costs associated with NCCP certification.

**Action Plan:**

Angela & Katrina will work together to compose a letter on behalf of RSC to the City with regards to the cold arena.

**JANUARY 2009** – Katrina will draft a policy, review with coaches and bring back to the Board for approval of professional development compensation to our six full time coaches which would indicate a yearly maximum per coach.

Special Events Rep: Mary Lou

Mary Lou updated the Board regarding the Christmas Dessert Night scheduled for Friday, December 12<sup>th</sup>. Over 300 people are expected to participate; hence the Family Skate will be divided into two sessions with one group on the ice while the other group will be participating in activities upstairs.

EOSIC Send Off is tentatively planned for Saturday, February 14<sup>th</sup> from 3pm to 7pm. A small potluck gathering will take place upstairs to wish our skaters good luck. For Jr Nationals, we will have cake in the lobby in early January, date to be confirmed.

**Action Plan:**

Cathy will send a bulk email to our families advising skating will be done in shifts and remind everyone to please try to use the change rooms in order to reduce traffic in the lobby, and to please bring a can good item for the Food Bank.

Other Business: Board

**Policy Review:**

Cathy motioned to approve the updated RSC Program Assistants Recognition System Policy.

■ ***Approved by Board***

Steve recommended that the Club purchase a new digital video camera.

**Action Plan:**

Steve will look into purchasing a new video camera for RSC.

Meeting Adjourned – Next Meeting January 14, 2009