

*Rideau Skating Club
Board Meeting Minutes*

April 8, 2009

Attendees:

Angela Justason, Marietta Massart, Robyn Hopkins, Dan Gray, Cathy Glavine, Kim Stewart, Katrina Millard-VanLuven, Steven Welchner, Donna Johnston, Tricia Scott, Mary Lou Mulvey

Approval of April 8, 2009 Agenda:

- *Approved by Board*

Approval of March 11, 2009 Minutes:

- *Approved by Board*

President's Report:

Angela

The following RSC Board positions still remain available for 2009/2010:

- Vice-President
- Treasurer
- CanSkate Program

Angela will represent RSC at the EOS AGM on May 2nd in Kingston.

ACTION PLAN:

- **2009/2010 Season – Angela will prepare a calendar, so that all RSC policies will be reviewed and updated if necessary next season.**

Financial Report:

Marietta

RSC are in a similar position to last year with respect to our finances. We have a healthy surplus.

Based on RSC financial forecast for the 2008/2009 season, refunds will be determined after April 30th.

Marietta provided the Board with a Year End Refund Registration Revenue Policy.

- *Approved by Board*

Robyn will be submitting RSC Ice Allocation requests to the City of Ottawa. The Club will remain with the same schedule as followed this season and will issue a request for Tuesday 8:30 pm – 9:30 pm at Leitrim.

Mary Lou provided special events dates and Donna provided the test dates for 2009/2010.

ACTION PLAN:

- **MAY 2009 – All Board Members are required to submit 2009/2010 budgets to Robyn.**

- **Marietta will confirm with coaches that all skaters have been charged appropriately for extra ice**

The Board agreed to grant a refund to a skater due to unexpected circumstances.

- *Approved by Board*

Registrar's Report:
No Report for April 8, 2009 Meeting.

Cathy

Action Plan:

- **JUNE 2009** – Add non refundable Skate Canada fee to new 2009/2010 registration form.

Publicity Report:
Club Crest – Dan displayed several different images for RSC new club logo. RSC Board made a decision based on the choices.

Dan

- *Approved by Board*

Dan is still researching technology, Board decided that an extra 5% will be put aside as a reserve for computer technology changes, exact amount to be determined

- *Approved by Board*

Action Plan:

- Angela will order 2 banners for the Club; one to remain at the arena and another which can be brought to competitions.
- Angela will order a special plaque to display all skaters that have passed their gold tests.

Coach Rep Report:
The Coaches would like the Board to think of a solution for delivering correspondence from families to Board members, as the Coaches are overwhelmed with paperwork.

Katrina

The purchase of a new harness at Leitrim with Metcalfe Skating Club appears to be proceeding.

Action Plan:

- Angela will contact Metcalfe Skating Club to request a written proposal for the joint venture of purchasing a harness.

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Special Events Rep: Mary Lou
Mary-Lou informed the Board that the Fun Day is coming together; snacks and refreshments will be offered after the on ice activities. In lieu of chocolate awards, the club will present medals and certificates.

Insurance will be obtained for the non Skate Canada members, so they can practice with their skater during the week of April 20th

ACTION PLAN:

- **Brandi will provide Mary Lou with the number of participants for Fun Day.**

Skater Development: Donna
RSC next Test Day will be held on April 18th, with many skaters being tested.

ACTION PLAN:

- **Coaches will provide Donna with names and tests that skaters will be doing at Minto & Nepean, so Donna can ensure she has enough badges for the upcoming AGM Meeting.**

Other Business: Board
AGM – Trophies have been ordered for the AGM Meeting on May 9th upstairs at the Manotick Arena from 10:00 AM – 12:00 noon.

ACTION PLAN:

- **Angela will be sending out a newsletter and include the AGM Meeting information.**
- **Kim will follow-up with Jan to ensure that the CanSkate Certificates will be completed.**
- **The Board will provide Angela with a brief synopsis of their position for the AGM Meeting.**

Meeting Adjourned – Next Meeting To Be Determined