

**Rideau Skating Club
Board Meeting Minutes**

September 5, 2007

Attendees:

Kathleen Hedley, Angela Justason, Marietta Massart, Robyn Hopkins,
Kim Stewart, Steve Welchner, Sue Wildey, Katrina Millard-Vanluven,
Trisha Scott

Absent:

Cathy Glavine, Kim Taplin

Approval of September 5, 2007 Agenda:

Kathleen

- *Approved by Board*

Approval of May 16, 2007 Minutes:

Kathleen

- *Approved by Board*

Welcome Back & Introduction of Tricia Scott:

Kathleen

Kathleen welcomed the Board back from the summer break and introduced Tricia Scott as RSC new Canskate Rep.

Ice Allocation:

Angela

The Ice Allocation Committee met a few times over the summer, and communicated via email to finalize the ice schedule.

Angela reviewed the ice schedule for the upcoming season and advised that there would be no Power Skating offered this year, but the Club has added an Intro to Synchro and Pairs/Dance program. Again this year two off-ice sessions will be offered on Tuesdays and Saturdays.

Tentative dates have been set for Skate-a-Thon December 7, 2007; Fun Day April 19 2008 and AGM on May 10, 2008.

Program Assistants Training will be held on Monday, September 17th 6:00 – 7:00.

The Club has also been able to extend the season for the month of April at Leitrim with Saturday as the only exception not being offered.

Rideau Skating Club

Board Meeting Minutes

September 5, 2007

Financial Report:

Marietta

Ice fees and the per minute cost remain the same as last year despite the 5% increase from City of Ottawa.

The only increase that we had to add is an increase in the annual Skate Canada rate, which increased from \$19.00 per year to \$31.00. The test stream always paid this as a separate item so they will be asked to pay the entire amount of \$31.00. For Canskate we increased their registration fee from \$240.00 to \$255.00 to accommodate this increase to Skate Canada as the Skate Canada fee is not collected separately.

Marietta will have more to report on RSC financial situation next month after registration has been completed.

Registrar's Report:

Marietta

Registration dates are:

- September 11, 2007 6:30–8:30 p.m. @ Riverside South C.C.
- September 13, 2007 6:00–8:00 p.m. @ Manotick Arena
- September 18, 2007 6:30–8:30 p.m. @ Fred Barrett Arena

Mary Lou has agreed to head the Skate & Dress Sale for all three-registration nights. Items will be carried to each night and the pay out will be settled after registration has been completed.

Publicity Report:

Sue

Sue advised that 15-signs were purchased and set-up in 10 locations.

Sue stated that there were very few volunteers helping with the sign set-up and delivering of flyers and this should be revisited before next year's registration and perhaps some compensation should be offered.

It was suggested that a meeting be held in June in order to obtain assistance for posting flyers, etc.

Coach Rep Report:

Katrina

Katrina reviewed the areas that each coach will cover for the season:

- **Canskate Coach Rep** – Jan will take on this role again this season with Trisha Scott assisting with various tasks i.e. answering calls, handing out coloring pages, candy, etc. to the Canskaters.
- **Special Events** - Josee with Brandi's assistance
- **Program Assistant Coordinator** – Andrew

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- *Coach's Rep* – Katrina will share this position with Andrew
- *Stroking Schedule & Club IPOD Updating* – Darryl

- *Motion to pay the Canskate Coach Rep \$400.00 for the season and each coach \$75.00 for their volunteer time to be paid at the end of the season was put forward by Kathleen Hedley*
- *Seconded by Steve Welchner*
- *All voted in Favour*

Meeting Schedule for Season:

Kathleen

RSC Board will meet the first Wednesday of each month at 7:15 p.m.

Autumn Skate:

Kathleen

The 4-day competition is being held at the Jim Durrell Arena September 20th – 23rd.

RSC is responsible for the Music Table at this competition. Kristen McIntosh and Kathleen will share the task . Anyone that will be able to assist should contact Kathleen.

Dispute Resolution Report:

Angela

Angela advised that the dispute from last season has now been resolved.

Refund Policy:

Angela

Due to the increase in Skate Canada fees this year, the Refund Policy was amended to indicate the \$31 as the non-refundable amount.

Hand Book:

Angela

The RSC Handbook was also been amended indicating that guest coaches must receive Board approval to coach at Rideau Skating Club.

Meeting Adjourned – Next Meeting Wednesday, Oct. 3, 2007 @ 7:15 pm