

Rideau Skating Club Board Meeting Minutes

September 3, 2008

Attendees:

Angela Justason, Marietta Massart, Robyn Hopkins, Kim Stewart,
Cathy Glavine, Katrina Millard-VanLuven, Donna Johnston, Mary Lou Mulvey,
Tricia Scott,

Absent:

Steve Welchner,

Approval of September 3, 2008 Agenda:

Angela

■ **Approved by Board**

Approval of June 18, 2008 Minutes:

Angela

■ **Approved by Board**

Financial Report:

Marietta

RSC Finances are in good standings, and all outstanding accounts have now been paid in full.

Action Plan:

- **Robyn will destroy all old boxes of RSC records that are older than 7 years.**

Registrar's Report:

Cathy

RSC only required one registration night, held Wednesday September 3 from 5:00 – 7:00 p.m. at Manotick Arena. Several sessions were sold out prior to registration night due to families mailing their registration forms in advance.

All CanSkate sessions are now sold out, and Tricia has compiled a waiting list.

Synchro session's enrollment is currently low, but we hope to encourage more skaters to participate.

Cathy reviewed with the Board the number of skaters in each session.

Action Plan:

- **Cathy will ask Sue to post on the web that all CanSkate sessions are Sold Out.**
- **Wednesday September 10th Registration Night, currently booked at Leitrim, will be offered to Metcalfe Skating Club.**
- **Cathy or Angela will prepare and email a Welcome letter to all CanSkaters.**
- **Tricia will review and update a customer feedback form to offer to RSC families.**

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- **JANUARY 2009 – Review Registration duties i.e. software requirements, so another person can assist with data entries.**
 - **FEBRUARY 2009 – RSC would like to offer an info session to CanSkate parents informing them of the figure skating sessions offered once their child has completed their CanSkate levels.**

Publicity Report:
Nothing to report at this meeting.

Angela

Coach Rep Report: Katrina
Katrina requested that the Board consider budgeting for coaches who participate in professional development, receive some sort of reimbursement from the club.

Action Plan:

- **NOVEMBER 2008 – Board will review the possibility of offering coaches financial assistance for participating in professional development.**

Special Events Rep: Mary Lou
A Skate/Dress Sale took place during registration night, with approximately 6 items being sold.

Action Plan:

- **NOVEMBER 2008 – Mary Lou will draft an email announcing another Skate/Dress sale that will be held in November.**

Test Chair Report: Donna
Donna is currently seeking a judge for the November 19 Test Day at Manotick.

Autumn Skate: Angela
Autumn Skate Committee will be meeting next Monday, but Angela advised that volunteers are needed to work the music table, and earn credits that will be awarded back to RSC.

The Board agreed to purchase a ¼ page ad in the Autumn Skate program at a cost of \$80.00.

Meeting Adjourned – Next Meeting October 8, 2008