

*Rideau Skating Club
Board Meeting Minutes*

May 14, 2008

Attendees:

Angela Justason, Steve Welchner, Marietta Massart, Robyn Hopkins,
Kim Stewart, Donna Johnston, Mary Lou Mulvey, Katrina Millard-VanLuven

Absent:

Cathy Glavine, Tricia Scott,

Approval of May 14, 2008 Agenda:

Angela

- **Approved by Board**

Approval of April 9, 2008 Minutes:

Angela

- **Approved by Board**

Financial Report:

Marietta

RSC financial situation still remains in a positive position.

All invoices have now been sent out to skating members, with 80% receiving credits.

Action Plan:

- **Marietta will send a reminder email in 3 weeks to collect outstanding accounts.**
- **If necessary, Marietta will also send invoices via mail.**

Ice Allocation:

Marietta

Review and discussion was held regarding the proposed ice schedule for 2008/2009 season. The Club should know from the City by early July what are ice availability would be.

Concerns were discussed with regards to the lack of stroking being offered, particularly for the Seniors. Coaches will need to ensure that they provide individual or small group stroking sessions on a regular basis.

Action Plan:

- **Katrina to bring back recommended maximums for each session**
- **Katrina will discuss with other coaches ideas for off-ice next season, so a description can be included in the registration brochure.**
- **Cathy to distribute draft Test Application forms and brochures**
- **Cathy will require an accurate list of what level each skater is at to begin the new season.**
- **Marietta will book the board room for the 2nd Wednesday of each month to hold RSC Board meetings from 7:00 p.m. – 9:00 p.m.**
- **Marietta to do preliminary pricing**

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Registrar's Report: Cathy
Nothing to report at this meeting.

Action Plan:

- **In early August Cathy will send a reminder to all RSC members that the registration forms are now available on the web, please download and register early.**

Publicity Report: Angela
The Publicity position still remains vacant.

Action Plan:

- **Angela will put out information to schools before the end of school year.**
- **Angela will ask Sue how to change the dates of registration on the signs.**

Coach Rep Report: Katrina
Nothing to report at this meeting

Special Events Rep: Mary Lou
December 12, 2008 ~ RSC Christmas Party
April 25, 2009 ~ Family Fun Day

Test Chair Report: Donna
Test Days for 2008/2009 season:

- November 19, 2008
- January 21, 2009
- April 18, 2009

Action Plan:

- **Coaches will need to email Donna Johnston any tests that are past over the summer.**
- **Coaches will work with Donna to maintain and update an accurate listing of test levels, with the coaches providing updates to the Test Chair:**
 - **August 15, 2008, December 31, 2008 and April 30, 2009.**

Board Structure: Angela
The Rideau Skating Club 2008-2009 Structure was reviewed and certain duties will be reallocated and a few duties added.

Action Plan:

- **Angela will update the Board Structure and email to all members. Once accepted, the Structure will be posted on RSC web.**

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Autumn Skate:

Angela

Volunteers are needed to fill 4-hour shifts to run the music table at the upcoming Autumn Skate. Students requiring community hours are welcomed.

Meeting Adjourned – Next Meeting Wed. June 4, 2008 @7:15 pm