

**Rideau Skating Club
Board Meeting Minutes**

March 19, 2008

Attendees:

Kathleen Hedley, Angela Justason, Marietta Massart, Robyn Hopkins,
Kim Stewart, Steve Welchner, Kim Taplin, Sue Wildey, Tricia Scott,
Katrina Millard

Absent:

Cathy Glavine, Andrew Bestwick

Approval of March 19, 2008 Agenda:

Kathleen

- *Approved by Board*

Approval of February 6, 2008 Minutes:

Kathleen

- *Approved by Board*

Financial Report:

Marietta

RSC financial situation still remains in a positive position.

Marietta presented the Board with 3 proposed scenarios to review for credits being issued to RSC members.

- *The Board considered and discussed all options and felt that Scenario II would be the most appropriate formula to follow. This scenario results in RSC test skaters that have paid \$500.00 or more in Registration fees in the 2007-2008 season will receive a credit on account that can be used against future years registrations.*

Action Plan:

- **Marietta will do a final calculation and credit RSC Member's accounts that meet the criteria for April 30, 2008.**

Income Tax & GST Report:

Robyn

Robyn advised that RSC Income Taxes have been filed and are now up to date.

RSC meets the following criteria for GST Exemption:

- Provides instructional activity
- 50% of the skaters are 14 years or younger.

Therefore, RSC is not required to charge GST nor are we able to claim GST.

No filing required

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Ice Allocation:

Marietta

Marietta provided a detailed outline as to when information is required from Board members, so that the Ice Allocation Committee can proceed with requesting 2008-2009 ice from the City and preparing the 2008-2009 Ice Schedule.

Action Plan:

City Ice Request:

- Cathy will need to provide Marietta current list of all test stream skaters with the appropriate Skate Canada Test Levels – before March 26th 2008.
- Marietta to adapt such listing to match the city levels and send to the coaches to project skaters anticipated levels for the 2008-2009 season – before March 31st 2008
- Coaches Rep will return updated list by mid April 2008
- Marietta will submit the city allocation forms prior to April 30th 2008, including regular ice, test day ice and special events based on a similar schedule to 2007-2008. Where possible extra regular ice will be requested.

Proposed Programs and Schedule for 2008-2009:

- April Board meeting the Registrar – Cathy will present a summary of the 2007-2008 registration and any related feedback received with respect to the current programs and schedules.
- May Board meeting – Coaches Rep based on discussion of April meeting and the current makeup of the skaters, a proposal will be presented that includes 2008-2009 programs, schedule and recommended skater levels.
- June Board meeting – Coaches Rep will present a revised 2008-2009 programs and schedules based on feedback received in May.
- Goal is to have finalized the programs and schedules for 2008-2009 season before the Board recesses for the summer.

Registrar's Report:

Cathy

Nothing to report at this meeting.

Publicity Report:

Sue

Nothing to report at this meeting.

Coach Rep Report:

Katrina

Katrina is waiting to hear back from Manon Perron as to when the seminar can be rescheduled.

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Special Events:

Kim Taplin

Kim gave a progress report for the end of season Fun Day on April 19th for all Test Stream skaters.

Registration forms will be sent home with all Test Streams skaters, so they will be able to sign up for this no charge event.

10:30 am ~ 11:30 am	Group Events
11:30 am ~ 1:30 pm	Lunch/Awards
1:30 pm ~ 4:00 pm	Events

Action Plan:

- Josee will prepare the events
- Josee will hand out registration forms for all Test Stream skaters
- Kim T. will post a volunteer sign-up sheet in early April.

Test Day:

Steve

Nothing to report at this meeting.

Board for 2008-2009:

Kathleen

Donna Johnson has agreed to take on the role of Test Chair for 2008-2009. Special Events position is still available.

Action Plan:

- Angela will communicate with 2 people that have expressed interest in being members of the Board, to see if one of them would like the position of Special Events.

AGM Meeting:

Kim S.

AGM Meeting will be held May 10, 2008 at 10 am. until 12:00 noon. upstairs at the Manotick Arena.

Action Plan:

- Kim S. will prepare ballots, which Katrina will have coaches review to ensure that no skaters have been missed.
- Kim S. will have all skaters vote, once the ballots are approved by coaches.

Meeting Adjourned – Next Meeting Wed. April 2, 2008 @ 7:15 pm